

## Request for Waiver of Authorization for Recruitment Only

*The PI must agree to the terms of this waiver request as described on this page. When the PI uses the "Submit" activity to submit the application for IRB review, a checkbox to accept the terms will be available in the "Submit" activity window.*

### Terms for the Waiver of Authorization:

- The purpose of this waiver of authorization is to allow for the use of PHI in order to identify and recruit individuals who may be eligible to participate in the specific research described in this IRB application. The waiver of authorization is necessary to accommodate this minimal-risk research activity prior to seeking a full authorization from research participants.
- Methods for identifying individuals may include the following:
  - Reviewing medical charts
  - Reviewing databases that include PHI
  - Reviewing other medical- or health-based documents that include PHI
- Identifiable information used under this waiver may include the following, as this is the minimum necessary for identifying eligible individuals:
  - Name
  - Contact information, such as phone number, address, or email address
  - An ID number, such as MRN or SSN
  - Date of birth
  - Medical and health information that may determine study eligibility
- Any PHI recorded by the study team will only be used for recruitment and determining study eligibility. After this has been completed, the PHI must be removed from the research record or destroyed, unless the participants have given authorization for continued use of the PHI.
- PHI will only be viewed by approved members of the study team and will not be disclosed for research purposes to any individual or institution without the participants' authorization for such use and disclosure of the PHI.
- PHI will be stored in a secure manner according to HIPAA privacy and security provisions.

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\* Required

OK

Cancel